

**Board Meeting Minutes
KC International Academy
September 27, 2022 at 4:00pm**

Call to Order

The KC International Academy Board meeting was called to order by Pat Johnston at 4:02pm with a quorum.

Those Governing Board Members present: Pat Johnston, Sycil Proffitt, Scott Swaggart, and Tanesha Thompson

Those Governing Board members absent: Ramsey Atieh, Jauqua Preston Wilkins, and Joycelyn Strickland-Egans

Others Present: David Leone, Bane Ballou, Jennifer Wilson, Kate McDowell, Jake Boswell, and Hannah VanAusdal. Also present was Anne Nichols with EdOps.

Welcome Guests

None

Approval of Agenda

Motion by Scott Swaggart to approve the agenda as presented. Tanesha Thompson seconded. Motion carried unanimously.

Approval of Minutes

Motion by Tanesha Thompson to approve the August 23, 2022, regular meeting minutes as presented. Scott Swaggart seconded. Motion carried unanimously.

Unfinished Business

- The Board reviewed the Employee Handbook tabled from the August 23, 2022 meeting.

Motion by Tanesha Thompson to approve the Employee Handbook as presented. Scott Swaggart seconded. Motion carried unanimously.

- The Board reviewed the Student/Parent Handbook tabled from the August 23, 2022 meeting.

Motion by Tanesha Thompson to approve the Student/Parent Handbook as presented. Scott Swaggart seconded. Motion carried unanimously.

Open Forum/New Business

- "Seclusion, Restraint and Corporal Punishment" policy was presented for first read.

Finance Report

- Anne Nichols reviewed the August 2022 monthly financial reports.

Motion by Tanesha Thompson to approve the August 2022 check register. Sycil Proffitt seconded. Motion carried unanimously.

Conflict of Interest

- The Conflict of Interest policy was presented for annual review.

Motion by Tanesha Thompson to approve the Conflict of Interest policy as presented. Scott Swaggart seconded. Motion carried unanimously.

Superintendent's Report

- Jennifer Wilson provided a Student Services update.
- Kate McDowell provided a Curriculum and Instruction update.
- Jake Boswell provided a Special Services update.
- David Leone requested that a Policy Review Committee be formed consisting of at least one Board member, along with the superintendent, the Director of Student Services, the Director of Special Services, and the school attorney. The Committee will be responsible for reviewing all Board policies and making any necessary changes, additions, or deletions.

Motion by Scott Swaggart to nominate Pat Johnston to serve as the Board member on the Policy Review Committee. Tanesha Thompson seconded. Motion carried unanimously.

- David Leone reported on back-to-school events and start of the school year.
- David Leone shared the current personnel report – appointments and resignations.

Motion by Tanesha Thompson to approve the appointments and resignations as presented. Sycil Proffitt seconded. Motion carried unanimously.

- David Leone shared additional 2022-23 stipends.

Motion by Tanesha Thompson to approve the mentor stipend list as presented. Sycil Proffitt seconded. Motion carried unanimously.

Motion by Tanesha Thompson to approve the 1st quarter alternative parking stipend list as presented. Sycil Proffitt seconded. Motion carried unanimously.

Motion by Scott Swaggart to approve the Middle School Professional Learning Community stipend list as presented. Sycil Proffitt seconded. Motion carried unanimously.

- David Leone presented an Enhanced Employee Assistance Program (EAP) offered through our life insurance carrier, Mutual of Omaha. The Enhanced EAP is an upgrade from the current Basic plan and is available to all benefit-eligible employees.

Motion by Tanesha Thompson to approve the upgrade from the Basic to the Enhanced EAP. Scott Swaggart seconded. Motion carried unanimously.

- Annually, the Board must designate a Homeless Liaison, Foster Care Liaison, EL Coordinator, 504 Coordinator, and Title IX Coordinator.

Motion by Scott Swaggart to designate the Director of Student Services as the Homeless Liaison. Sycil Proffitt seconded. Motion carried unanimously.

Motion by Scott Swaggart to designate the Director of Student Services as the Foster Care Liaison. Sycil Proffitt seconded. Motion carried unanimously.

Motion by Scott Swaggart to designate the Director of Curriculum and Instruction as the EL Coordinator. Sycil Proffitt seconded. Motion carried unanimously.

Motion by Scott Swaggart to designate the Director of Special Education as the 504 Coordinator. Sycil Proffitt seconded. Motion carried unanimously.

Motion by Sycil Proffitt to designate the Superintendent as the Title IX Coordinator. Scott Swaggart seconded. Motion carried unanimously.

- Principals Hannah VanAusdal and Jamie Jansen shared elementary and middle school happenings and upcoming events.
- David Leone advised the Board that our offer of \$138,500 for 8504 Wilson Road was accepted and closing is scheduled for September 30, 2022.

President's Report

- Board and superintendent evaluation tool reviews were again tabled from the August meeting due to the Board president's absence.

Motion by Scott Swaggart to adjourn at 5:45pm. Sycil Proffitt seconded. Motion carried unanimously.

Next regular meeting will be on Tuesday, October 25, 2022, at 2:00pm.

Ramsey Atieh, Board President

Jauqua Preston Wilkins, Board Secretary

Bane Ballou, Records Custodian